



Meadow Clubhouse Rental Rules

Certain facilities at Meadow are available for reservation and private usage by members and their guests. Below is a summary of the rules governing this usage.

Summary of Rules:

The Meadow Clubhouse is available for rent by a member for a flat fee of \$125 and a refundable cleaning/security deposit of \$250. There is a charge of \$5 per non-Meadow member, adult and child, whether they swim or not. There is a 2.5-hour limit for clubhouse rental and a limit of 40 people in the clubhouse at a time.

Make checks out to "Meadow Swim & Tennis Club" and In the notes section, please put "clubhouse rental & guests". Deposit & clubhouse fee must be received 7 days prior to reserved date. Guest fees must be received within 3 days after scheduled event. Mail them to:

MSTC
c/o Business Results, Inc.
7001 Exeter Dr.
Oakland, CA 94611

For events scheduled during a period when no lifeguards are scheduled to be on duty, the renting party is responsible for arranging of staffing and payment of lifeguards through Meadow.

Rental of the Clubhouse does not include usage of the kitchen or exclusive use of the grill.

Rentals are managed by the Social Chair, who can be reached at Social@MeadowSwimAndTennis.com

When requesting a rental, please include the name of the responsible member, the number of attendees, a breakdown of the number of guests and members, as well as date and hours needed. It is also important to describe the nature of the event as the Social Chair and Board have discretion to allow/disallow any event.

Generally, social events are allowed and commercial events are discouraged.

Certain events may incur extra costs that the Social Chair will explain at the time of booking. For example, the cost of a lifeguard who remains on duty because of the event would be charged to the event.

All events must conform to all club hours and rules. Note that amplified music/microphones are not allowed.

The reserving member is expected to completely clean up the Clubhouse and any surrounding areas after the event.

The pool covers may be put on before the event is over.

Cleaning Rules

*All trash cans must be emptied at time of departure. Trash disposal is located at the end of the parking lot.

*All counter tops must be wiped clean upon departure.

*Floors must be swept and in original condition.

*Any food placed inside the freezer & refrigerator must be removed. If spills or leaking occurred, please clean upon departure.

*If furniture was moved please put back in original place. Clubhouse furniture is not to be removed from clubhouse.

*If clubhouse is found to be excessively dirty, or not in compliance with above stated rules, cleaning deposit will be forfeited.

Please sign below, date and email a copy back to social@meadowswimandtennis.com
